August 1, 2017

Dear Parents,

Welcome back to school! I hope you had a relaxing summer and spent a lot of time enjoying the beautiful outdoors with your children. We have a busy start to our school year again this year. This 20Alert letter should answer many questions you may have and if you need further clarification, the office is open 7:30 a.m.-3:30 p.m.

**Important 1st Quarter dates:**

- **Monday, July 31**  
  AEES Office opens for business, 7:30 a.m.-3:30 p.m.
- **Thursday, August 10**  
  Back-to-School Event 3:30-5:30 p.m.
- **Friday, August 11**  
  Get to Know You Mini-Conferences 8:00-noon
- **Monday, August 14**  
  First day of school, **supervision in the classroom begins at 8:05**
- **Thursday, August 17**  
  No School-Literacy Testing by appointment/School Pictures on the stage
- **Friday, August 18**  
  No School-Literacy Testing by appointment/School Pictures on the stage
- **Saturday, August 26**  
  AEES Back-to-School Carnival 10:00 a.m.-1:00 p.m.
- **Monday, Sept. 4**  
  Labor Day No School
- **Tuesday, Sept. 5**  
  No School Teacher In-Service Day
- **Wednesday, Sept. 6**  
  SAC 7:00 a.m. in the AEES Conference Room
- **Tuesday, Sept. 12**  
  PTA 3:30 p.m. in the AEES Library
- **Thursday, October 5**  
  No School, Teacher Workday, End of 1st Quarter
- **Friday, Oct. 6**  
  No School, Professional Development Day
- **Wednesday, Oct. 18**  
  Parent Teacher Conferences 4:00-8:00 p.m.
- **Thursday, Oct. 19**  
  No School-Parent Teacher Conferences 8:00 a.m.-7:00 p.m.
- **Friday, Oct. 20**  
  No School-Office open until noon

**School Hours**

NO supervision prior to 7:55 a.m.  
Students report to the classrooms beginning at 8:05 a.m.  
Classes start 8:15 a.m.  
Classes end 3:15 p.m.

AM Kindergarten 8:15-11:15 a.m.  
PM Kindergarten 12:15-3:15 p.m.

Students eating school breakfast may enter the cafeteria at 7:55 a.m. through the front doors  
Office Hours 8:00 a.m.-4:00 p.m.

NO supervision prior to 7:55 a.m.

**Kindergarten Parents**

Administration would like to invite you to an informal question and answer session on the first day of school, Monday, August 14 in the library. AM Kindergarten parents 8:20 a.m.-8:40 a.m. and PM Kindergarten parents 12:20 p.m.-12:40 p.m.
Back To School Event-Plan to Attend
Thursday, August 10
3:30  Door Open
3:40  Teacher presentation
4:20  Teacher repeat presentation
5:00  Visit with specials teachers, pay student fees/lunches, visit PTA table
5:30  End

Students should attend with parents. Come learn about your child’s teacher and about the expectations for the school year. Each teacher will present two identical sessions for those of you who have more than one child. While at this event, schedule your “Get to Know You” conference for Friday, August 11, sign up to volunteer, join PTA, become a Watch DOG, and meet specials teachers and other staff. We look forward to this very exciting event to kick off our school year!

Get To Know You Conferences
You will sign up for a 10 minutes time slot for Friday, August 11, when you attend the Back to School Event on Thursday, August 10. The purpose of this 10 minute conferences is for parents and students to share one-on-one with their new teacher anything they want the teacher to know about them academically or socially that will help ensure they have a positive start to the school year. Feedback from all involved has been overwhelmingly positive. If you are unable to attend the Back to School Event to schedule your conference feel free to email or call your teacher to schedule a time for the Get to Know You conference on Friday, August 11 between the hours of 8:00 a.m. and noon.

Supply Lists
The 2017-18 classroom supply fee for Academy Endeavour is $35 per student and will be collected in the fall when students return. Parents won’t need to find a supply list for a particular grade level or teacher and will not need to purchase classroom school supplies on their own.

In addition each grade level will collect classroom fees to cover Scholastic Weekly Readers, planners, party fees, tee shirts, etc. These fees will not exceed $35 per child/per year. Classroom fees will be collected as the item is needed instead of up front. Look for fee information coming home in your child’s Monday folder.

We are asking all fees to be paid or arrangements made by September 1, 2017.

See all AEES student fees:

http://www.asd20.org/Schools/aes/Info/SchoolSupplies/Pages/default.aspx

Financial assistance may be available, email or phone assistant principal Ms.Keefauver
brenda.keefauver@asd20.org 234-5620.
Who is my child’s teacher?
Parents will need to log onto Infinite Campus Parent Portal on August 10 no earlier than 2:00 p.m. to find out who their child’s teacher will be for the 2017-18 school year. Go to www.asd20.org then reference Parents/Students for detailed directions for this process. Computers will be available in our Dell lab for parent use at 3:15 on August 10 if you do not have computer access from home.

First Day of School
We will have staff at the bus lot gathering kindergarten students who are riding the bus for the first time. A staff member will walk them to their classrooms on a daily basis. Many non-classroom staff members will have class lists and will be on the playground and around the school to assist any students or parents who have questions.

AEES Carnival Saturday, August 26
10:00 a.m. -1:00 p.m. at AEES
Come celebrate the new school year. See your teacher’s work the game booths and network with other families, a great way to kick off the school year, mark your calendar, see you on the 26th!

Free or Reduced Lunch Application
Available now at www.asd20.org. If your child/family qualified last school year there is a grace period at the beginning of this school year, you will need to requalify to receive free or reduced meals.

Do you want to volunteer at AEES?
All new volunteers at AEES must attend a volunteer training class and pass a background check prior to working in our school. This includes volunteering for fieldtrips, volunteering for Field Day, Intensives, Fit and Fun Run etc. The cost is $6.85 and the process only needs to be completed once during your tenure at AEES. Call Brenda Keefauver at 234-5620 for more information on volunteer training and background checks.

Picking Up Students Afterschool
School ends at 3:15. Parents need to make arrangements to have their students picked up on time. We understand there are occasional miscommunications, traffic delays, appointments that run late, etc and will gladly keep your child safe inside the building until you arrive to pick them up. Please call the office if you find yourself delayed, we will get your child to the office where you can sign them out when you arrive. We require all late pick-ups to be signed out by a parent/guardian. We will not allow students to sit outside or wait on the playground to be picked up. Your child’s safety is of utmost importance to the staff at AEES. We appreciate your understanding and support.

Before and After School Daycare
Imagination in Education (IIE) is available to provide care for AEES students between the hours of 6:00 a.m.-8:05 a.m. and 3:15 p.m.-6:00 p.m. call 598-2095 for more information or visit www.jracademykids.com. IIE is located in the school cafeteria. Parents please park in the parking lot and walk your child in the side door of the cafeteria. Do not use the fire lane or the
curb for daycare pick up or drop off. D20 Security will write $50 parking tickets to those who disregard these directions.

**Security Reminders**
Access for visitors is through our front door. Our buzz in security system will be operating during the school day as the front doors will be locked. You will need to stop at the front door and press the button on the camera system. You will then be greeted by our office staff. Please state your name and what business you are here to attend and the door will be unlocked for you to enter. This system helps ensure that we know who is in our building at all times and our kids are safe during the school day.

*All adults on school grounds are required to check in/out at the front office and wear an orange visitor pass. It is important to know who is in our school at all times.*

**Traffic Safety Reminders**
Please be mindful we have over 500 students and over 70 staff members at our school. We have one way into the parking lot and one way out of the parking lot. Traffic signs are posted in the parking lot (Do Not Enter, One Way, Right Turn Only, Stop) for a reason…the safety of all persons. Cars are not allowed to park in or use the bus parking lot to turn around. The school parking lot is a cell phone free zone, please hang up and drive. Please be patient with each other and model respect for your students and others when navigating around the school grounds. Each year we have new families who are learning the system.

Colorado Springs Police Department (CSPD) will have a presence around our school and will ticket offenders. U turns on Hampton Park Drive across the double yellow line are illegal as is double parking and parking too close to the cross walks (signage is posted). Crossing guards have been instructed to write down license plate numbers that will be forwarded to CSPD.

**Family Handbook**
The Family Handbook is located on our school webpage ([www.asd20.org/aes](http://www.asd20.org/aes)) on the Important Documents page. All parents are required to login to the Extended Parent Portal at the start of the year to accept that you have viewed the document. The Extended Parent Portal can be accessed from our school page by clicking the LOGIN button in the center of the 9 button dial pad. If you forgot your login or password please contact the district 20 help desk. (234-1777 or help@asd20.org).

On behalf of the staff at AEES I want to wish all of you a successful school year full of learning, friendships and growth.

Warmly,

Bobbi Harper
Principal

*Updated 7-31-17 4:00 pm.*